

AGENDA
REGULAR MEETING OF THE CARO CITY COUNCIL
November 18, 2024, 6:30 P.M.

CALL TO ORDER (Pledge of Allegiance)

OATH OF OFFICES – CITY MAYOR & CITY COUNCIL MEMBERS

AGENDA APPROVAL

PUBLIC COMMENTS – AGENDA ITEMS ONLY

PRESENTATION:

1. Tuscola County Fair Board Annual Report– Neil Jackson

CONSENT AGENDA:

1. Regular Council Meeting Minutes – November 4, 2024
2. Invoices
3. Department Reports
 - A. Police Report – Chief Brian Newcomb
 - B. Fire Report – Chief Randall Heckroth
 - C. Code Enforcement Report – Randall Heckroth

REGULAR AGENDA:

1. Pro-Tem
2. Re-Appointments
3. Tri Star Investment Policy Statement
4. Gingerbread Festival Closures
5. Gingerbread Festival Banner Request

ITEMS POSTPONED: None

COMMITTEE/LIAISON POSITION REPORTS:

1. Economic Development Corporation (Mayor Snider)
2. Chamber of Commerce (Manager)
3. Downtown Development Authority (Kish)
4. Fair Board – No Report
5. Parks & Recreation (White)
6. Planning Commission (Hutchison)
7. Tuscola County Board of Commissioners – No Report
8. Zoning Board of Appeals (Mayor Snider)
9. Indianfields Township (Manager)
10. Almer Township (Campbell)

MAYOR'S REPORT – Written report submitted.

MANAGER REPORT – Written report submitted.

CLERK'S REPORT – Written report submitted.

TREASURER'S REPORT – Written report submitted.

ADDITIONAL PUBLIC COMMENTS

ADJOURN

REGULAR MEETING OF THE CARO CITY COUNCIL
November 4, 2024, 6:30 P.M.
Council Chambers, 317 S. State St., Caro, MI 48723

Mayor Karen Snider called the regular meeting of the City Council to order on November 4, 2024, at 6:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Pamela Iseler, Charlotte Kish, Doreen Oedy, and Jill White.

Absent: None

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, Brian Newcomb – Police Chief, and other guests.

AGENDA APPROVAL

24-M-241

Motion by Iseler, seconded by Oedy to approve the agenda as presented with amended clerk's report.
Motion Carried.

PUBLIC COMMENT/VISITORS: None

PRESENTATION:

1. Tri-Star Trust – Jane Hagen

COMMUNICATIONS:

1. Downtown Development Authority Special Meeting Minutes – October 17, 2024 (unapproved)
2. Charter Communications – Upcoming Changes

CONSENT AGENDA:

1. Regular Council Meeting Minutes – October 21, 2024
2. Invoices

24-M-242

Motion by Iseler, seconded by Kish to approve the consent agenda as presented including invoices.
Motion Carried.

REGULAR AGENDA: (action required)

1. Tri-Star Trust Investment Statement Agreement Decision – No action taken, amended agreement forthcoming.

COMMITTEE/LIAISON POSITION REPORTS: None

MAYOR'S REPORT – Written report submitted.

MANAGER'S COMMENTS – Written report submitted.

Gave update on M24 bridge opening, status of new Mexican restaurant in the old Big Boy, WWTP Superintendent search and status on grant opportunities.

CLERK'S REPORT – Written report submitted.
Gave update on Early Voting and Absentee Voter turnout.

ADDITIONAL PUBLIC COMMENT: None

24-M-243

Motion by Iseler, seconded by Iseler, to adjourn the meeting at 6:50 p.m.
Motion carried.



Rita Papp
City Clerk

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
ABELE GREENHOUSE & GARDEN CENTER					
11/24	11/18/2024	78612	101-751-776-002	TREES & SHRUBS	2,000.00
Total ABELE GREENHOUSE & GARDEN CENTER:					
					2,000.00
ADVANCE AUTO PARTS					
11/24	11/18/2024	78613	661-575-776-000	MAINTENANCE SUPPLIES	50.50
11/24	11/18/2024	78613	661-575-776-000	MAINTENANCE SUPPLIES	38.19
11/24	11/18/2024	78613	661-575-776-000	MAINTENANCE SUPPLIES	39.96
Total ADVANCE AUTO PARTS:					
					128.65
ALS GROUP USA, CORP					
11/24	11/18/2024	78614	590-540-777-000	STATE TESTING & PERMITS	2,200.00
Total ALS GROUP USA, CORP:					
					2,200.00
AMAZON CAPITAL SERVICES					
11/24	11/18/2024	78615	661-575-776-000	MAINTENANCE SUPPLIES	19.98
11/24	11/18/2024	78615	101-301-725-000	UNIFORMS/UNIFORM EQUIPMENT	59.69
11/24	11/18/2024	78615	101-301-725-000	UNIFORMS/UNIFORM EQUIPMENT	319.88
11/24	11/18/2024	78615	101-253-740-000	OFFICE SUPPLIES	15.96
11/24	11/18/2024	78615	101-260-740-000	OFFICE SUPPLIES	26.65
11/24	11/18/2024	78615	661-575-776-000	MAINTENANCE SUPPLIES	15.43
11/24	11/18/2024	78615	101-441-740-000	OFFICE SUPPLIES	15.37
11/24	11/18/2024	78615	661-575-776-000	MAINTENANCE SUPPLIES	47.24
11/24	11/18/2024	78615	101-253-740-000	OFFICE SUPPLIES	45.03
11/24	11/18/2024	78615	101-301-740-000	OFFICE SUPPLIES	17.79
11/24	11/18/2024	78615	101-260-740-000	OFFICE SUPPLIES	229.95
11/24	11/18/2024	78615	101-262-740-000	OFFICE SUPPLIES	330.02
Total AMAZON CAPITAL SERVICES:					
					1,142.99
ASHLEY MONCHILOV					
11/24	11/18/2024	78616	101-751-957-000	RECREATION PROGRAMS	150.00
Total ASHLEY MONCHILOV:					
					150.00
AUTO-WARES GROUP					
11/24	11/18/2024	78617	661-575-776-000	MAINTENANCE SUPPLIES	179.99
11/24	11/18/2024	78617	661-575-776-000	MAINTENANCE SUPPLIES	189.99
11/24	11/18/2024	78617	101-751-776-000	O&M SUPPLIES	71.88
Total AUTO-WARES GROUP:					
					441.86
BRIGHTSPEED					
11/24	11/18/2024	78618	590-540-853-000	TELEPHONE	71.61
11/24	11/18/2024	78618	591-540-853-000	TELEPHONE	71.61

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total BRIGHTSPEED:					143.22
CAPITAL ONE TRADE CREDIT					
11/24	11/18/2024	78619	661-575-776-000	MAINTENANCE SUPPLIES	92.99
Total CAPITAL ONE TRADE CREDIT:					92.99
CASS CITY HARDWARE					
11/24	11/18/2024	78620	591-540-760-000	POSTAGE	13.08
11/24	11/18/2024	78620	591-540-760-000	POSTAGE	13.08
Total CASS CITY HARDWARE:					26.16
CHARTER COMMUNICATIONS					
11/24	11/18/2024	78621	101-751-750-000	TECHNOLOGY	124.98
Total CHARTER COMMUNICATIONS:					124.98
CINTAS					
11/24	11/18/2024	78622	101-265-801-000	CONTRACTED SERVICES	30.84
Total CINTAS:					30.84
CONSUMERS ENERGY					
11/24	11/14/2024	800130	591-540-921-000	GAS (UTILITY)	664.51
11/24	11/14/2024	800130	591-540-921-000	GAS (UTILITY)	22.06
11/24	11/14/2024	800130	101-265-921-000	GAS	260.07
11/24	11/14/2024	800130	590-540-921-000	GAS (Consumers Energy)	881.70
11/24	11/14/2024	800130	101-265-921-000	GAS	842.37
11/24	11/14/2024	800130	591-540-921-000	GAS (UTILITY)	18.00
11/24	11/14/2024	800130	591-540-921-000	GAS (UTILITY)	25.97
11/24	11/14/2024	800130	248-728-921-000	GAS	23.38
Total CONSUMERS ENERGY:					2,738.06
ELAN FINANCIAL SERVICES					
11/24	11/07/2024	800128	248-728-962-000	TRAVEL & LODGING	10.00
11/24	11/07/2024	800128	248-733-961-000	FARMER'S MAREKT - MEMBER DUES	155.25
11/24	11/07/2024	800128	248-728-741-000	LUNCHEONS	88.00
11/24	11/07/2024	800128	248-728-741-000	LUNCHEONS	88.00
Total ELAN FINANCIAL SERVICES:					341.25
EMTERRA ENVIRONMENTAL USA CORP					
11/24	11/18/2024	78623	596-521-801-000	CONTRACTED SERVICES	21,546.18
11/24	11/18/2024	78623	596-521-801-000	CONTRACTED SERVICES	525.60
11/24	11/18/2024	78623	596-521-801-000	CONTRACTED SERVICES	18,110.78
Total EMTERRA ENVIRONMENTAL USA CORP:					40,182.56

CITY OF CARO

Check Register - Council Meeting
Check Issue Dates: 11/5/2024 - 11/18/2024

Page: 3

Nov 14, 2024 02:48PM

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
FOSTER, SWIFT, COLLINS & SMITH, PC					
11/24	11/18/2024	78624	101-701-801-000	CONTRACTED SERVICES	975.00
11/24	11/18/2024	78624	101-172-801-000	CONTRACTED SERVICES	425.00
				Total FOSTER, SWIFT, COLLINS & SMITH, PC:	1,400.00
GAMBLES DO IT BEST HARDWARE					
11/24	11/18/2024	78625	591-540-776-000	O&M SUPPLIES	29.98
11/24	11/18/2024	78625	101-751-776-000	O&M SUPPLIES	29.99
11/24	11/18/2024	78625	101-265-776-000	O&M SUPPLIES	155.06
11/24	11/18/2024	78625	591-540-760-000	POSTAGE	18.67
11/24	11/18/2024	78625	101-265-776-000	O&M SUPPLIES	46.42
11/24	11/18/2024	78625	590-540-776-000	OM&R SUPPLIES NORMAL	447.77
11/24	11/18/2024	78625	101-441-776-001	O&M SUPPLIES	91.12
11/24	11/18/2024	78625	591-540-776-000	O&M SUPPLIES	24.99
11/24	11/18/2024	78625	661-575-776-000	MAINTENANCE SUPPLIES	7.48
11/24	11/18/2024	78625	101-265-776-000	O&M SUPPLIES	22.49
				Total GAMBLES DO IT BEST HARDWARE:	873.97
GREAT LAKES DIRECTIONAL BORING					
11/24	11/18/2024	78626	591-540-801-000	CONTRACTED SERVICES	1,650.00
				Total GREAT LAKES DIRECTIONAL BORING:	1,650.00
GREAT LAKES LAND MANAGEMENT					
11/24	11/18/2024	78627	101-265-801-000	CONTRACTED SERVICES	1,034.00
11/24	11/18/2024	78627	101-751-801-000	CONTRACTED SERVICES	1,316.00
11/24	11/18/2024	78627	101-754-801-000	CONTRACTED SERVICES	1,175.00
11/24	11/18/2024	78627	101-753-801-000	CONTRACTED SERVICES	1,175.00
11/24	11/18/2024	78627	248-728-801-000	DDA CONTRACTED SERVICES	1,540.00
				Total GREAT LAKES LAND MANAGEMENT:	6,240.00
HAMMOND DRIVES & EQUIP INC					
11/24	11/18/2024	78628	591-540-776-000	O&M SUPPLIES	277.20
				Total HAMMOND DRIVES & EQUIP INC:	277.20
HIRSCHMAN OIL SUPPLY INC					
11/24	11/18/2024	78629	661-575-860-000	GAS/OIL	1,228.87
11/24	11/18/2024	78629	661-575-860-000	GAS/OIL	837.44
				Total HIRSCHMAN OIL SUPPLY INC:	2,066.31
HOLLOWAY FIRE PROTECTION INC					
11/24	11/18/2024	78630	216-336-740-000	OPERATING SUPPLIES	55.00
				Total HOLLOWAY FIRE PROTECTION INC:	55.00
HORIZON OVERHEAD DOOR LLC					
11/24	11/18/2024	78631	101-265-801-000	CONTRACTED SERVICES	945.00

CITY OF CARO

Check Register - Council Meeting
Check Issue Dates: 11/5/2024 - 11/18/2024

Page: 4

Nov 14, 2024 02:48PM

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total HORIZON OVERHEAD DOOR LLC:					945.00
IMPACT RESCUE LLC					
11/24	11/18/2024	78632	216-336-970-000	CAPITAL OUTLAY	2,000.00
11/24	11/14/2024	78650	216-336-970-000	CAPITAL OUTLAY	2,000.00
Total IMPACT RESCUE LLC:					4,000.00
J.E. JOHNSON INC					
11/24	11/18/2024	78633	101-265-801-000	CONTRACTED SERVICES	300.00
Total J.E. JOHNSON INC:					300.00
KRISTAL'S HELPING HAND LLC					
11/24	11/18/2024	78634	101-441-801-002	CONTRACTED SERV - JANITORIAL	138.34
11/24	11/18/2024	78634	216-336-801-002	CONTRACTED SERV - JANITORIAL	54.14
11/24	11/18/2024	78634	101-301-801-002	CONTRACTED SERV - JANITORIAL	108.34
11/24	11/18/2024	78634	101-172-801-002	CONTRACTED SERV - JANITORIAL	100.28
11/24	11/18/2024	78634	101-260-801-002	CONTRACTED SERV - JANITORIAL	100.28
11/24	11/18/2024	78634	101-253-801-002	CONTRACTED SERV - JANITORIAL	100.28
11/24	11/18/2024	78634	590-540-801-002	CONTRACTED SERV - JANITORIAL	108.34
Total KRISTAL'S HELPING HAND LLC:					710.00
MAIN STREET EXPRESS CAR WASH					
11/24	11/18/2024	78635	101-301-801-000	CONTRACTED SERVICES	50.00
Total MAIN STREET EXPRESS CAR WASH:					50.00
MARLETTE ROOFING CO.					
11/24	11/18/2024	78636	101-265-970-002	CAPITAL OUTLAY MUNICIPAL BLDG	79,695.00
Total MARLETTE ROOFING CO.:					79,695.00
MES LIFE SAFETY LLC					
11/24	11/18/2024	78640	216-336-740-000	OPERATING SUPPLIES	441.77
Total MES LIFE SAFETY LLC:					441.77
MESSA					
11/24	11/18/2024	78637	101-172-716-000	HOSPITALIZATION INSURANCE	505.45
11/24	11/18/2024	78637	101-262-716-000	HOSPITALIZATION INSURANCE	255.62
11/24	11/18/2024	78637	101-253-716-000	HOSPITALIZATION INSURANCE	1,079.17
11/24	11/18/2024	78637	101-260-716-000	HOSPITALIZATION INSURANCE	930.20
11/24	11/18/2024	78637	101-265-716-000	HOSPITALIZATION INSURANCE	860.07
11/24	11/18/2024	78637	101-301-716-000	HOSPITALIZATION INSURANCE	10,210.34
11/24	11/18/2024	78637	101-371-716-000	HOSPITALIZATION INSURANCE	74.38
11/24	11/18/2024	78637	101-702-716-000	HOSPITALIZATION INSURANCE	99.98
11/24	11/18/2024	78637	101-441-716-000	HOSPITALIZATION INSURANCE	2,958.75
11/24	11/18/2024	78637	101-751-716-000	HOSPITALIZATION INSURANCE	143.35
11/24	11/18/2024	78637	202-463-716-000	HOSPITALIZATION INSURANCE	358.36

CITY OF CARO

Check Register - Council Meeting
Check Issue Dates: 11/5/2024 - 11/18/2024

Page: 5

Nov 14, 2024 02:48PM

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
11/24	11/18/2024	78637	202-483-716-000	HOSPITALIZATION INSURANCE	389.51
11/24	11/18/2024	78637	203-463-716-000	HOSPITALIZATION INSURANCE	430.04
11/24	11/18/2024	78637	203-483-716-000	HOSPITALIZATION INSURANCE	389.51
11/24	11/18/2024	78637	204-442-716-000	HOSPITALIZATION INSURANCE	215.02
11/24	11/18/2024	78637	204-483-716-000	HOSPITALIZATION INSURANCE	193.95
11/24	11/18/2024	78637	248-441-716-000	HOSPITALIZATION INSURANCE	71.67
11/24	11/18/2024	78637	248-728-716-000	HOSPITALIZATION INSURANCE	51.12
11/24	11/18/2024	78637	216-336-716-000	HOSPITALIZATION INSURANCE	199.88
11/24	11/18/2024	78637	590-560-716-000	HOSPITALIZATION INSURANCE	1,449.60
11/24	11/18/2024	78637	590-536-716-000	HOSPITALIZATION INSURANCE	71.67
11/24	11/18/2024	78637	590-540-716-000	HOSPITALIZATION INSURANCE	3,607.85
11/24	11/18/2024	78637	590-545-716-000	HOSPITALIZATION INSURANCE	501.71
11/24	11/18/2024	78637	591-560-716-000	HOSPITALIZATION INSURANCE	1,449.60
11/24	11/18/2024	78637	591-536-716-000	HOSPITALIZATION INSURANCE	71.67
11/24	11/18/2024	78637	591-540-716-000	HOSPITALIZATION INSURANCE	1,935.16
11/24	11/18/2024	78637	596-560-716-000	HOSPITALIZATION INSURANCE	542.99
11/24	11/18/2024	78637	596-521-716-000	HOSPITALIZATION INSURANCE	143.35
11/24	11/18/2024	78637	661-575-716-000	HOSPITALIZATION INSURANCE	406.22
11/24	11/18/2024	78637	101-000-231-006	HEALTH INSURANCE WITHHOLDING	7,399.05
Total MESSA:					36,995.24

MICHIGAN MUNICIPAL LEAGUE

11/24	11/18/2024	78638	590-540-801-000	CONTRACTED SERVICES	270.00
11/24	11/18/2024	78638	101-441-801-000	CONTRACTED SERVICES	540.00
Total MICHIGAN MUNICIPAL LEAGUE:					810.00

PITNEY BOWES BANK INC PURCHASE POWER

11/24	11/07/2024	800127	101-253-760-000	POSTAGE	44.97
11/24	11/07/2024	800127	101-172-760-000	POSTAGE	22.48
11/24	11/07/2024	800127	101-260-760-000	POSTAGE	22.48
11/24	11/07/2024	800127	101-262-760-000	POSTAGE	617.89
11/24	11/07/2024	800127	101-301-760-000	POSTAGE	22.48
11/24	11/07/2024	800127	101-371-760-000	POSTAGE	22.48
11/24	11/07/2024	800127	101-441-760-000	POSTAGE	22.48
11/24	11/07/2024	800127	101-751-760-000	POSTAGE	22.48
11/24	11/07/2024	800127	101-702-760-000	POSTAGE	22.48
11/24	11/07/2024	800127	202-483-760-000	POSTAGE	22.48
11/24	11/07/2024	800127	203-483-760-000	POSTAGE	22.48
11/24	11/07/2024	800127	204-483-760-000	POSTAGE	22.48
11/24	11/07/2024	800127	216-336-760-000	POSTAGE	22.48
11/24	11/07/2024	800127	590-540-760-000	POSTAGE	224.84
11/24	11/07/2024	800127	591-540-760-000	POSTAGE	224.84
11/24	11/07/2024	800127	596-560-760-000	POSTAGE	134.95
11/24	11/07/2024	800127	661-575-760-000	POSTAGE	22.48

Total PITNEY BOWES BANK INC PURCHASE POWER: 1,517.25

PITNEY BOWES INC

11/24	11/18/2024	78639	101-253-750-001	SOFTWARE MAINTENANCE AGREE'T	507.96
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CITY OF CARO

Check Register - Council Meeting
Check Issue Dates: 11/5/2024 - 11/18/2024

Page: 6

Nov 14, 2024 02:48PM

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
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Total PITNEY BOWES INC:	507.96
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R&R TECHNICAL SERVICES

11/24	11/18/2024	78641	101-172-801-000	CONTRACTED SERVICES	150.00
11/24	11/18/2024	78641	101-253-801-000	CONTRACTED SERVICES	75.00
11/24	11/18/2024	78641	101-260-801-000	CONTRACTED SERVICES	75.00
11/24	11/18/2024	78641	101-301-801-000	CONTRACTED SERVICES	112.50
11/24	11/18/2024	78641	101-441-801-000	CONTRACTED SERVICES	112.50
11/24	11/18/2024	78641	216-336-801-000	CONTRACTED SERVICES	37.50
11/24	11/18/2024	78641	590-540-801-000	CONTRACTED SERVICES	75.00
11/24	11/18/2024	78641	591-540-801-000	CONTRACTED SERVICES	75.00
11/24	11/18/2024	78641	596-521-801-000	CONTRACTED SERVICES	37.50
11/24	11/18/2024	78641	101-265-801-000	CONTRACTED SERVICES	66.00
11/24	11/18/2024	78641	101-172-853-000	TELEPHONE	55.00
11/24	11/18/2024	78641	101-253-853-000	TELEPHONE	27.50
11/24	11/18/2024	78641	101-260-853-000	TELEPHONE	27.50
11/24	11/18/2024	78641	101-371-853-000	TELEPHONE	20.50
11/24	11/18/2024	78641	101-702-853-000	TELEPHONE	20.45
11/24	11/18/2024	78641	101-441-853-000	TELEPHONE	20.45
11/24	11/18/2024	78641	101-703-853-000	TELEPHONE	20.45
11/24	11/18/2024	78641	101-301-853-000	TELEPHONE & PAGERS	20.45
11/24	11/18/2024	78641	202-483-853-000	TELEPHONE	20.45
11/24	11/18/2024	78641	203-483-853-000	TELEPHONE	20.45
11/24	11/18/2024	78641	204-483-853-000	TELEPHONE	20.45
11/24	11/18/2024	78641	248-728-853-000	TELEPHONE	55.00
11/24	11/18/2024	78641	216-336-853-000	TELEPHONE	55.00
11/24	11/18/2024	78641	590-540-853-000	TELEPHONE	20.45
11/24	11/18/2024	78641	591-540-853-000	TELEPHONE	20.45
11/24	11/18/2024	78641	596-560-853-000	TELEPHONE	20.45
11/24	11/18/2024	78641	661-575-853-000	TELEPHONE	55.00
11/24	11/18/2024	78641	101-172-801-000	CONTRACTED SERVICES	45.00
11/24	11/18/2024	78641	101-253-801-000	CONTRACTED SERVICES	37.50
11/24	11/18/2024	78641	101-260-801-000	CONTRACTED SERVICES	37.50
11/24	11/18/2024	78641	101-301-801-000	CONTRACTED SERVICES	15.00
11/24	11/18/2024	78641	101-441-801-000	CONTRACTED SERVICES	15.00
11/24	11/18/2024	78641	216-336-801-000	CONTRACTED SERVICES	15.00
11/24	11/18/2024	78641	590-540-801-000	CONTRACTED SERVICES	30.00
11/24	11/18/2024	78641	591-540-801-000	CONTRACTED SERVICES	15.00
11/24	11/18/2024	78641	101-101-801-000	CONTRACTED SERVICES	30.00
11/24	11/18/2024	78641	101-301-801-000	CONTRACTED SERVICES	55.00
11/24	11/18/2024	78641	101-253-801-000	CONTRACTED SERVICES	2.50
11/24	11/18/2024	78641	101-260-801-000	CONTRACTED SERVICES	2.50
11/24	11/18/2024	78641	590-540-801-000	CONTRACTED SERVICES	5.00
11/24	11/18/2024	78641	101-265-801-000	CONTRACTED SERVICES	1,750.00

Total R&R TECHNICAL SERVICES:	3,371.00
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ROWE PROFESSIONAL SVS COMP.

11/24	11/18/2024	78642	101-701-801-000	CONTRACTED SERVICES	345.00
11/24	11/18/2024	78642	591-540-801-000	CONTRACTED SERVICES	330.00
11/24	11/18/2024	78642	204-442-801-000	CONTRACTED SERVICES	495.00

CITY OF CARO

Check Register - Council Meeting
Check Issue Dates: 11/5/2024 - 11/18/2024Page: 7
Nov 14, 2024 02:48PM

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
11/24	11/18/2024	78642	203-463-801-000	CONTRACTED SERVICES	1,660.00
11/24	11/18/2024	78642	591-540-801-000	CONTRACTED SERVICES	2,115.00
11/24	11/18/2024	78642	202-463-801-000	CONTRACTED SERVICES	3,862.50
Total ROWE PROFESSIONAL SVS COMP.:					8,807.50

TEAM FINANCIAL GROUP

11/24	11/18/2024	78643	101-172-750-001	SOFTWARE MAINTENANCE AGREE'T	33.17
11/24	11/18/2024	78643	101-253-750-001	SOFTWARE MAINTENANCE AGREE'T	33.17
11/24	11/18/2024	78643	101-260-750-001	SOFTWARE MAINTENANCE AGREE'T	33.17
11/24	11/18/2024	78643	101-301-750-001	SOFTWARE MAINTENANCE AGREE'T	33.17
11/24	11/18/2024	78643	101-371-750-001	SOFTWARE MAINTENANCE AGREEM	33.17
11/24	11/18/2024	78643	101-441-750-001	SOFTWARE MAINTENANCE AGREE'T	33.17
11/24	11/18/2024	78643	216-336-750-001	SOFTWARE MAINTENANCE AGREE'T	33.17
11/24	11/18/2024	78643	101-751-750-001	SOFTWARE MAINTENANCE AGREE'T	33.17
11/24	11/18/2024	78643	590-540-750-001	SOFTWARE MAINTENANCE AGREEM	33.16
11/24	11/18/2024	78643	591-540-750-001	SOFTWARE MAINTENANCE AGREEM	33.17
11/24	11/18/2024	78643	596-521-750-001	SOFTWARE MAINTENANCE AGREEM	33.17
11/24	11/18/2024	78643	661-575-750-001	SOFTWARE MAINTENANCE AGREEM	33.14
Total TEAM FINANCIAL GROUP:					398.00

TUSCOLA COUNTY ADVERTISER

11/24	11/18/2024	78644	101-260-900-000	PRINTING & PUBLICATION	256.50
11/24	11/18/2024	78644	101-260-900-000	PRINTING & PUBLICATION	256.50
11/24	11/18/2024	78644	101-260-900-000	PRINTING & PUBLICATION	229.50
11/24	11/18/2024	78644	101-260-900-000	PRINTING & PUBLICATION	25.00

Total TUSCOLA COUNTY ADVERTISER: 767.50

TUSCOLA COUNTY ADVERTISER-SUBSCRIPTIONS

11/24	11/18/2024	78645	101-703-776-000	O&M SUPPLIES	52.00
Total TUSCOLA COUNTY ADVERTISER-SUBSCRIPTIONS:					52.00

TUSCOLA COUNTY ROAD COMMISSION

11/24	11/18/2024	78646	661-575-930-000	CONTRACTED REPAIRS	830.25
11/24	11/18/2024	78646	661-575-930-000	CONTRACTED REPAIRS	404.89
11/24	11/18/2024	78646	661-575-930-000	CONTRACTED REPAIRS	509.10
11/24	11/18/2024	78646	661-575-930-000	CONTRACTED REPAIRS	419.79
11/24	11/18/2024	78646	661-575-930-000	CONTRACTED REPAIRS	284.67

Total TUSCOLA COUNTY ROAD COMMISSION: 2,448.70

TUSCOLA COUNTY TREASURER

11/24	11/13/2024	78611	101-000-222-000	DUE TO CTY - COUNTY OPERATING	917.69
11/24	11/13/2024	78611	101-000-228-001	DUE TO CTY - STATE EDUCATION	1,406.81
11/24	11/13/2024	78611	101-000-222-005	DUE TO COUNTY - INTEREST	18.42
11/24	11/13/2024	78611	101-000-222-005	DUE TO COUNTY - INTEREST	28.27

Total TUSCOLA COUNTY TREASURER: 2,371.19

CITY OF CARO

Check Register - Council Meeting
Check Issue Dates: 11/5/2024 - 11/18/2024Page: 8
Nov 14, 2024 02:48PM

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
UIS SCADA					
11/24	11/18/2024	78647	590-540-801-000	CONTRACTED SERVICES	714.00
Total UIS SCADA:					
USA BLUEBOOK					
11/24	11/18/2024	78648	590-540-776-000	OM&R SUPPLIES NORMAL	235.48
11/24	11/18/2024	78648	590-540-776-000	OM&R SUPPLIES NORMAL	5,175.64
11/24	11/18/2024	78648	590-540-776-000	OM&R SUPPLIES NORMAL	705.53
Total USA BLUEBOOK:					
WEX BANK					
11/24	11/07/2024	800129	661-575-860-000	GAS/OIL	796.03
11/24	11/07/2024	800129	216-336-860-000	GAS & OIL	160.73
11/24	11/07/2024	800129	101-371-860-000	GAS	160.73
11/24	11/07/2024	800129	101-301-860-000	GAS/OIL/TIRES	1,288.40
11/24	11/07/2024	800129	590-540-860-000	GAS/OIL/DIESEL	100.34
Total WEX BANK:					
WITMER PUBLIC SAFETY GROUP					
11/24	11/18/2024	78649	216-336-740-000	OPERATING SUPPLIES	931.27
Total WITMER PUBLIC SAFETY GROUP:					
Grand Totals:					

Report Criteria:

Report type: GL detail
Check.Type = {<>} "Adjustment"

CITY OF CARO

CITY MANAGER
SCOTT CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
TAMMY RIES
CITY ATTORNEY
LAURA GENOVICH

317 South State Street
Caro MI 48723
Phone 989-673-2226
Fax 989-673-7310
Website www.carocity.net

MAYOR
KAREN SNIDER
CITY COUNCIL
EMILY CAMPBELL
GREGORY HUTCHISON
PAMELA ISELER
CHARLOTTE KISH
DOREEN OEDY
JILL WHITE

To: Caro City Council, Caro City Manager

From: Brian Newcomb, Chief of Police

Regarding: Month end report, October 2024

Date: November 1, 2024

POLICE REPORTS

Police Report for October 2024 – 330 complaints

Comparison-

September 2024=349
August 2024-369 reports
July 2024- 472
June 2024-390 reports
May 2024=464 complaints
April 2024=473
March 2024-372
February 2024= 304
January 2024 = 332 complaints

MILEAGE

October 2024 = 4554 miles

GASOLINE

October 2024 = 379.5 gallons

911 OPEN LINE/HANGUP		
ABANDONED VEHICLE	5	
AIRPLANE CRASH		
ALARM	17	1635 Sunshine Drive, B&E in progress/TUSH
ANIMAL AT LARGE	3	3029 Bay Street, Unionville Assault in Progress/TUSH
ASSAULT INCLUDING DOMESTIC	13	235 N. Unionville rd., Assault in Progress, TUSH
ASSIST DHHS	3	11115 Gun Club rd. Assault in Progress, TUSH
ASSIST FIRE	4	2233 Frankford rd. Assault in Progress, TUSH
ASSIST MDOC		
ASSIST MSP	1	
ASSIST OTHER PD	3	
ASSIST THUMB NARCOTICS	1	
ASSIST TUSH IN CARO	2	CARRY WEAPON W DANGEROUS INTENT FELONY
ASSIST DPW	1	ASSAULT W DANGEROUS WEAPON FELONY
ATTEMPT TO LOCATE PERSON	1	FELONIOUS ASSAULT FELONY
B&E	1	FELONIOUS ASSAULT FELONY
BACKGROUND INVESTIGATION LE		FELONIOUS ASSAULT FELONY
BULLYING INCLUDING CYBER		WEAPONS FELONY FIREARM FELONY
CHILD LOCKED IN VEHICLE		WEAPONS FELONY FIREARM FELONY
CHILD NEGLECT/ABUSE		WEAPONS FELONY FIREARM FELONY
CITIZEN ASSIST	2	RESIST OBSTRUCT POLICE FELONY
CIVIL DISPUTE	5	RESIST OBSTRUCT POLICE FELONY
CONCEALED WEAPONS		RESIST OBSTRUCT POLICE FELONY
CONDITIONAL BOND VIOLATION		RESIST OBSTRUCT POLICE FELONY
CONSERVATION VIOLATION	1	RESIST OBSTRUCT POLICE FELONY
CRIMINAL SEXUAL CONDUCT		ATTEMPT MALICIOUS DESTRUCTION MISDEMEANOR
CURFEW VIOLATION		MDOP PERSONAL PROPERTY MISDEMEANOR
DISORDERLY	5	DOMESTIC VIOLENCE MISDEMEANOR
DISTURBING THE PEACE	1	RETAIL FRAUD 3RD DEGREE MISDEMEANOR
DOG BITE		UDAA-UNLAWFUL DRIVING AWAY M.V. FELONY
DOG LOCKED IN VEHICLE		LARCENY OVER 100, LESS THAN 20,000 FELONY
DRIVE WHILE LICENSE SUSPENDED	2	LARCENY IN A BUILDING FELONY
EMBEZZLEMENT		FINANCIAL TRANSACTION DEVICE THEFT FELONY
EXTORTION		FINANCIAL TRANSACTION DEVICE THEFT FELONY
FALSE PERSONATION		FINANCIAL TRANSACTION DEVICE THEFT FELONY
FATAL TRAFFIC CRASH		FINANCIAL TRANSACTION DEVICE THEFT FELONY
FELONIOUS ASSAULT		FINANCIAL TRANSACTION DEVICE THEFT FELONY
FIGHT IN PROGRESS		FINANCIAL TRANSACTION DEVICE THEFT FELONY
FIREWORKS VIOLATION		FINANCIAL TRANSACTION DEVICE THEFT FELONY
FLEE POLICE	2	FINANCIAL TRANSACTION DEVICE THEFT FELONY
FOLLOW UP INVESTIGATION	4	TAMPER W ELECTRONIC MONITOR FELONY
FOUND PROPERTY	2	OPERATE WHILE INTOXICATED MISDEMEANOR
FORGERY	1	RETAIL FRAUD 3RD DEGREE MISDEMEANOR
FRAUD	2	RETAIL FRAUD 3RD DEGREE MISDEMEANOR
GENERAL	8	DISORDERLY PERSON MISDEMEANOR
GUNSHOT WOUND		DOMESTIC VIOLENCE MISDEMEANOR
HARASSMENT	7	ASSAULT AND BATTERY MISDEMEANOR
HIT AND RUN PDA		ASSAULT AND BATTERY MISDEMEANOR
HOMELESS	1	ASSAULT AND BATTERY MISDEMEANOR
HOMICIDE ATTEMPT		DOMESTIC VIOLENCE MISDEMEANOR
INDECENT EXPOSURE		DISORDERLY PERSON MISDEMEANOR
INJURY CRASH	3	OPERATE WHILE INTOXICATED MISDEMEANOR
INTOXICATED PERSON		DISORDERLY PERSON MISDEMEANOR

INVESTIGATION FOLLOWUP	
INVESTIGATIVE CHECK OR STOP	1
KEYS LOCKED IN VEHICLE	
KIDNAPPING	
LARCENY	6
LARCENY BY CONVERSION	
LARCENY FROM VEHICLE	3
LARCENY IN A BUILDING	3
LIQUOR INSPECTION	14
LITTERING	1
LOITERING	
LOST PROPERTY	
MDOP	1
MED FIRST RESPONSE CALL	19
MENTAL HEALTH CALL	5
MIP-ALCOHOL	
MIP-VAPE	
MISSING JUVENILE	
MISSING PERSON	
MISUSE OF 911 LINE	
MOTORIST ASSIST	1
MUTUAL AID	5
NARCOTICS	1
NATURAL DEATH	2
NO INSURANCE-VEHICLE	2
NO OPERATORS LICENSE	
NO REGISTRATION MISDEMEANOR	3
NOISE COMPLAINT	1
OPEN DOOR	4
OVERDOSE-DRUGS	2
OWI	1
PARKING VIOLATIONS	
PAROLE VIOLATION	
PDA	16
PPO VIOLATION	2
PROBATION VIOLATION	
PROWLER	
PUBLIC RELATIONS	1
RECKLESS DRIVING	1
REGISTRATION VIOLATION	
RESIST OFFICER	
RETAIL FRAUD	2
ROAD RAGE	
RUNAWAY	3
SEARCH WARRANT	
SINKHOLE IN ROADWAY	
STALKING	
SUBPOENA SERVICE	
SUICIDE OR ATTEMPTED SUICIDE	
SUICIDAL PERSON-THREATS OF	
SUSPICIOUS PERSON	5
SUSPICIOUS SITUATION	6
THREATS	4

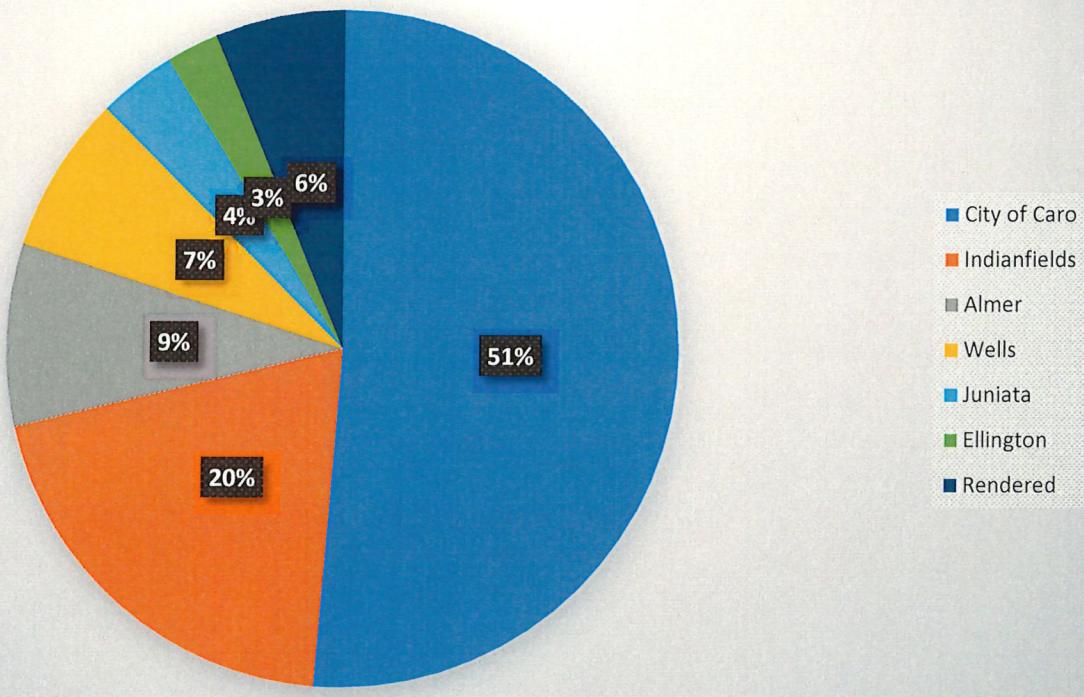
THREATS TO ATTY GENERAL	
THREATS TO COURTHOUSE	
THREATS TO SCHOOL	
TRAFFIC CONTROL	7
TRAFFIC STOPS/CITATIONS	82
TRESPASS	4
UDAA	1
VERBAL DOMESTIC	7
VIN INSPECTION	1
WARRANT ARREST - FELONY	2
WARRANT ARREST - MISDEMEANOR	4
WEAPONS OFFENSE	2
WELFARE CHECK	4
WITNESS INTIMIDATION	

TOTAL COMPLAINTS	330
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		Fire runs October 1, 2024 thru October 31, 2024	City of Caro Fire Department	Report to Council		page 1
Run #	Date	Responsible entity	Address of call	Description	Water usage	Township
682	10/1/2024	1431 E. Dayton Rd.		Medical no #	0	Indianfields
683	10/1/2024	652 Westchester Dr.		medical 419	0	City
684	10/1/2024	1556 VanGeisen Rd.		medical 420	0	City
685	10/1/2024	746 Williamsburg Dr.		medical 421	0	City
686	10/3/2024	1544 VanGeisen Rd.		medical no 422	0	City
687	10/3/2024	332 E. Bush St.		medical no #	0	City
688	10/4/2024	138 E. Darbee Rd.		Medical 423	0	Almer
689	10/4/2024	3269 E. Dayton Rd.		Medical 424	0	Wells
690	10/4/2024	3976 Jacob Rd.	Jeff Graham	odor investigation	0	Ellington
691	10/5/2024	226 W. Burnside St.		medical 425	0	City
692	10/5/2024	State & Lincoln St.	unknown, public service	vehicle gas leak	0	City
693	10/5/2024	226 Quinn Ave.		medical 426	0	City
694	10/6/2024	1015 Turner Dr. Apt. #1	Salt Point Properties LLC	fire alarm false	0	City
695	10/6/2024	1556 VanGeisen Rd.		medical no #	0	City
696	10/6/2024	McGregory RD.	Elmwood FD	corn field fire	1000	Mutual
697	10/6/2024	near 4421 W. Caro Rd	John Goodchild	brush fire, legal	500	Juniata
698	10/7/2024	1544 VanGeisen RD. #2		medical 427	0	City
699	10/7/2024	622 W. Sherman ST.		medical 428	0	City
700	10/8/2024	1685 W. Fairgrove Rd	David Rohlff	combine crash	0	Almer
701	10/8/2024	1341 S. Colling Rd.		Medical 429	0	Indianfields
702	10/9/2024	544 VanGeisen Rd Apt. 1		medical no #	0	City
703	10/9/2024	1009 Turner Dr. apt. #3B		medical 430	0	City
704	10/10/2024	114 S. Kinyon St.	4731 Group LLC	smoke in a house	0	City
705	10/10/2024	1839 Sunrise Dr.		Medical no #	0	Almer
706	10/10/2024	1615 S. Murray Rd.	Jamet Walker	Co alarm activated	0	Wells
706	10/10/2024	1121 E. Caro Rd.		medical no #	0	City
708	10/11/2024	1915 Dietz Rd.		Medical no #	0	Ellington
709	10/11/2024	150 E. Burnside St.	DTE	low hanging wire	0	City
710	10/11/2024	622 W. Sherman ST.		medical no #	0	City
711	10/11/2024	401 Madison St.	Nathen Ptaszenski	Gargae fire	3500	City
712	10/12/2024	2405 Riley Rd.		Medical 431	0	Wells
713	10/12/2024	37 Elmdor Dr. Apt. # 203		medical no #	0	City
714	10/13/2024	1015 Weeden Rd.	Carol Stewart	smell of fire	0	Indianfields
715	10/13/2024	1078 Warren Dr.		Medical 432	0	Indianfields
716	10/14/2024	1115 Gun Club Rd.	Robert Harper	vehicle crash	0	Indianfields
717	10/14/2024	1754 Mertz Rd.		Medical 433	0	Indianfields
718	10/15/2024	1054 S. Kirk Rd.		Medical no #	0	Juniata
719	10/15/2024	1481 E. Dayton Rd.		Medical 434	0	Indianfields
720	10/16/2024	1 W. Gilford Rd. Apt. #105C		medical 435	0	City
721	10/17/2024	3877 Ball Rd.		Medical no #	0	Juniata
722	10/18/2024	3455 Mertz Rd.	Jessica Smotherman	vehicle crash	0	Indianfields
723	10/19/2024	1356 Kingston Dr.	Chad Mead	smoke detector	0	City
724	10/19/2024	138 Butler St.		medical 436	0	City
725	10/19/2024	1851 S. Kingston Rd.	Kingston FD	possible house fire	0	Mutual
726	10/20/2024	146 W. Burnside St.		medical 437	0	City

		Oct-24 Charted Numbers	Total month calls	Medical calls	Fires
City of Caro	41			32	9
Indianfields	16			11	5
Almer	7			5	2
Wells	6			5	1
Juniata	3			2	1
Ellington	2			1	1
Rendered	5			0	5

Total calls for October 2024



<i>Fire calls</i>	23		26	City
<i>Medical calls</i>	42		14	Indianfields
<i>Total runs</i>	65		5	Almer
			7	Wells
			4	Juniata
			6	Ellington
			3	Rendered
			65	



CITY OF CARO CODE ENFORCEMENT

November 2024 Council Code report

October 2024 monthly review

page 1 of 2

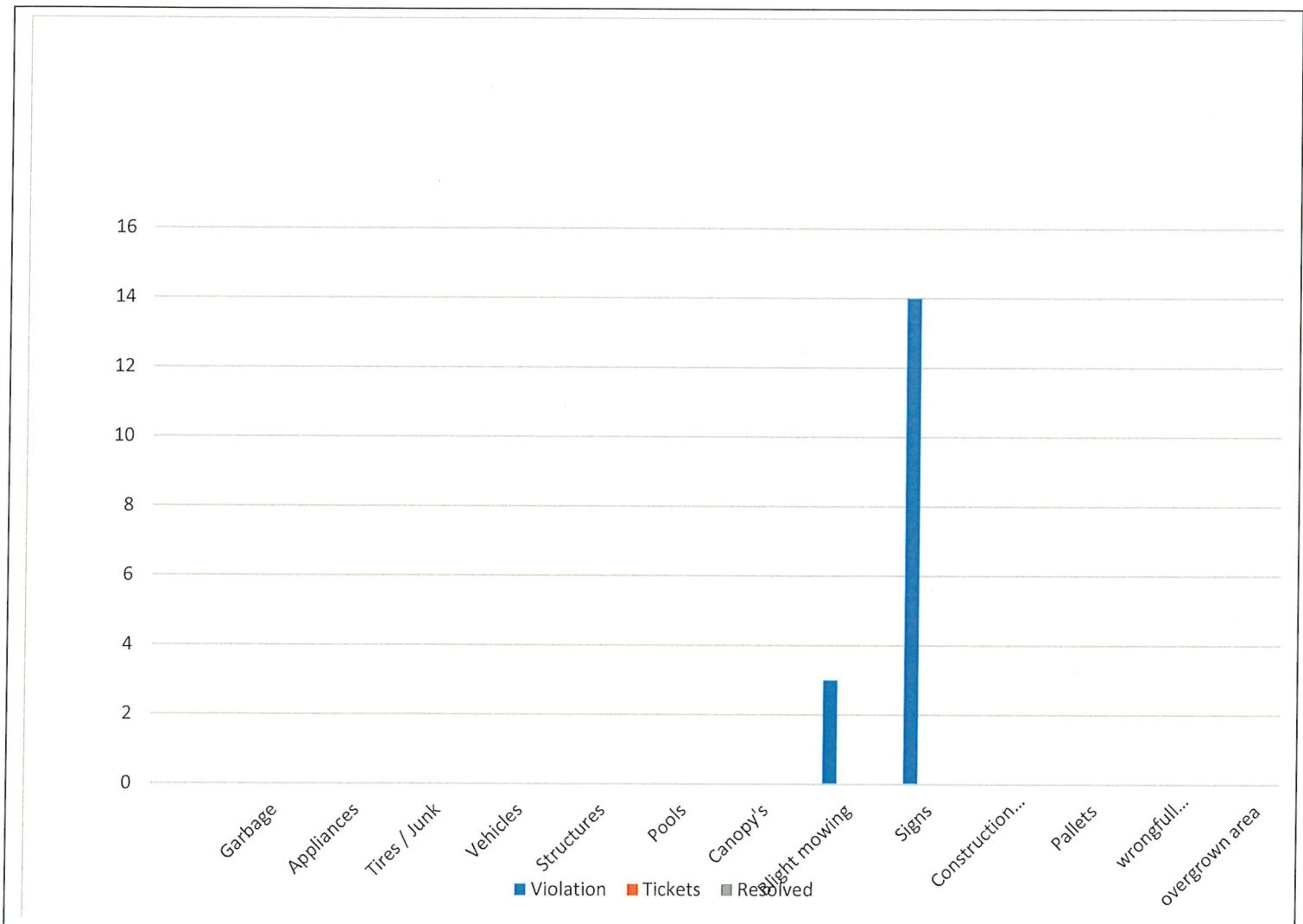


CITY OF CARO CODE ENFORCEMENT

November 2024 Council Code report

October 2024 monthly review

Page 2 of 2



3 Blights cited

Investment Policy Statement



Relationship Name Village of Caro Retirement Plan Sponsored By The City of Caro
 Contact Name(s) Rita Papp, Clerk City of Caro
 Performance Measure Total shall be compared to weighted benchmark composite

RELATIONSHIP TARGET ASSET ALLOCATION

	Account 1	Account 2	Account 3	Account 4	Account 5
Account Number	38050000495				
Account Short Name	CITY OF CARO RETIREMENT PLAN				
Discretion	S = SOLE				
Separately Managed Acct.	NO				
Tax Strategy	Taxable				
Investment Objective	RC - CR Balanced 1				
<hr/>					
Liquidity	1.0%				
Capital Growth	44.0%				
Income	47.0%				
Alternative Strategy	8.0%				
TOTAL	100.00%				

The acceptable range for Equities and Income will generally be plus or minus 10% from the targets described above.

The acceptable range for Real Assets will generally be plus or minus 5% from the targets described above.

The acceptable range for cash will generally be plus or minus 5% from the targets described above, however Tri-Star Trust retains discretion over the full range of cash positioning based on market conditions.

Please refer to addendum(s) for investment objective definitions and additional information.

COMMENTS AND RESTRICTIONS

CLIENT COMMUNICATIONS AND TRI-STAR TEAM

Client Reviews	<u>Semi-Annually</u>	Administrative Officer	<u>JORDAN WAIER</u>
Performance Evaluations	<u>As Needed</u>	Investment Officer	<u>PAVEL KONECNY</u>

Rita Papp, Clerk City of Caro

Date

Investment Policy Statement



PURPOSE OF THE POLICY

The purpose of this Statement is to establish a clear understanding between the client and Tri-Star Trust Bank of the investment policies, management, and objectives of their assets. The policy will provide a guide toward long-term rate of return objectives at a level of risk deemed acceptable and will also establish the investment parameters surrounding portfolio construction. These policies and restrictions guide Tri-Star's efforts to attain the client's overall objectives and to maximize appropriate investment opportunities. The policy allows Tri-Star substantial discretion in the asset allocation and diversification of the assets for the purposes of increasing investment returns and/or reducing risk exposure. This policy also gives Tri-Star broad responsibility to shift the commitment of assets among asset classes, industry sectors and individual securities to pursue opportunities presented by secular changes within the capital markets. For an account(s) where Tri-Star's investment authority is joint, any reference to Tri-Star's discretion in this Policy is to be interpreted as shared rather than sole.

INVESTMENT PARAMETERS

A) Risk Tolerance:

Aggressive – able and willing to tolerate risk and short to intermediate term volatility in pursuit of maximizing returns
Moderate Aggressive - able and willing to tolerate risk and short to intermediate term volatility in pursuit of returns
Moderate – able and willing to tolerate some risk and short to intermediate term volatility in exchange for returns
Moderate Conservative – not able and/or willing to tolerate substantial risk or intermediate term volatility
Conservative – not able and/or willing to tolerate risk or short-term volatility

B) Permissible Asset Classes: Within the below guidelines, Tri-Star and its underlying managers have full responsibility for security selection and diversification subject to a maximum 10% commitment of an account's market value to an individual security with the exception of any issue of the US Government or any of its corresponding Agencies (or concentrations at the direction of the client). Tri-Star and its underlying managers will also have discretion over turnover and allocation of holdings.

I. U.S. Equities - Equity holdings may be selected from the New York, American and Regional Stock Exchanges, the NASDAQ markets, or mutual funds, or exchange traded funds comprised of stocks from these areas.

II. International Equities - Tri-Star may select international equities, international equity mutual funds, or exchange traded funds invested in companies outside the U.S.

III. Real Assets – Tri-Star may select investments into a variety of sectors of the market including but not limited to real estate investment trusts, real estate companies, commodities, precious metals, master limited partnerships, treasury inflation protected securities, publicly listed infrastructure investments, natural resources, domestic and foreign currencies.

IV. Volatility Hedge – Tri-Star retains the right to use alternative assets such as derivatives and options in its portfolios. Doing so can employ vehicles which are intended to reduce risk and volatility in the portfolio. For purposes of liquidity only mutual funds, ETFs, or similar fund structures that have daily liquidity should be utilized at this time unless authorized by Tri-Star's Operations Trust Investment Committee on a case-by-case basis.

V. Fixed Income - Tri-Star may select from liquid preferred stocks, corporate debt securities, obligations of the U.S. Government and its agencies, tax exempt securities of municipal and state governments, convertible bonds, individual issue international bonds from companies or governments outside the U.S., mutual funds, or exchange traded funds comprised of these fixed income securities.

VI. Cash and Cash Equivalents - Tri-Star may invest in commercial paper, repurchase agreements, Treasury Bills, certificates of deposit, and money market funds. Uninvested cash reserves should be kept to minimum levels. Tri-Star has complete discretion to allocate and select short-term cash and equivalent securities. For defensive purposes they may invest without limit in U.S. Government securities and bank time deposits in its currency.

C) Liquidity Needs: Cash levels will be maintained at strategic asset allocation level per the chosen strategy(s) unless instructed otherwise by client.

D) Portfolio Asset Allocations: Because security market conditions can vary throughout a market cycle, the client grants Tri-Star discretion to change the asset mix within strategy ranges, for the purpose of increasing investment returns and/or reducing risks. If Tri-Star believes that certain opportunities justify allocations beyond the limits prescribed above, they may exceed the maximum and/or minimum percentages only with the consent of the client.

PORTFOLIO MANAGEMENT

A) Tri-Star's Responsibilities: Developing an appropriate asset allocation(s), selecting investment options, implementing the strategy(s), monitoring the asset allocation(s), executing trades & rebalancing, monitoring implementation vehicles & vendors, monitoring the IPS, performance reporting, tax reporting.

B) Rebalancing Policy: Where Tri-Star has sole investment authority it is their responsibility to rebalance the portfolio(s) within the established ranges of the chosen strategy(s) at their discretion and a frequency of their choosing in efforts to manage the risk profile of the chosen strategy and any tax implications.

C) Methods of Implementation: In the construction of its portfolios Tri-Star has at its availability the entire investment universe that fits within the definitions under Investment Parameters. Within this universe four implementation methods are favored and offered through Bank approved vehicles – Mutual Fund strategies, ETF strategies, Separately Managed Accounts (SMA), and Unified Managed Accounts (UMA). Individual bond issuances and equities outside of SMA and UMA vehicles may be used where appropriate.

Tri-Star strongly favors and adheres to the Approved Holdings List as approved by the Operations Trust Investment Committee. Strategies are constructed of holdings from these. SMA and UMA strategies will only be utilized as asset levels permit. Underlying security selection is at the discretion of the vehicle(s) manager(s) and thus may not fall under the criteria as listed under Investment Parameters. Tri-Star conducts due diligence on Mutual Fund, ETF, and SMA providers and yield security selection discretion to those managers. As such, the underlying security selection of these managers may not be limited to Tri-Star's Approved Holdings Lists. Equities selected for strategies at the discretion of Tri-Star will be limited to the Approved Holdings Lists. Individual bond issues chosen at the discretion of Tri-Star will be done so in accordance with the fixed income parameters as set forth by the Operations Trust Investment Committee. Those mutual funds, exchange traded funds, or individual security(s) held at the direction of the client which fall outside of these Approved Holdings Lists and/or any individual security(s) that exceeds 10% of the accounts market value will be done so at the client's own risk and Tri-Star will be held harmless for the security(s).

D) Tax Management: For taxable accounts, Tri-Star is permitted to use its discretion in the realization of capital gains and losses as is opportune or necessary for management of the account. Tri-Star will seek to prudently manage accounts realized gains/losses and the corresponding tax implications.

E) Investment Policy Statement (IPS): Review Frequency and Negative Consent: It is Tri-Star's practice to review an IPS at least annually and with a policy to do so every 24 months. It is Tri-Star's responsibility to prepare and review the IPS. In the event Tri-Star makes repeated attempts to obtain a client's signature on the IPS in accordance with Tri-Star's negative consent procedure and is unable due to client's failure to do so, then the client will consent to Tri-Star's managing of the account(s) moving forward in accordance with the most recently signed IPS regardless of the date it was obtained. As strategies may evolve, Tri-Star will use its discretionary ranges and rebalancing to keep client's portfolios properly invested with the most current investment strategy(s).

CITY OF CARO

CITY MANAGER
SCOTT R. CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
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JILL WHITE

MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, November 13, 2024
RE: Agenda Item – Gingerbread Festival Closures

Members of the Caro City Council,

As you know, every year the City shuts down certain roads for the Gingerbread Festival to occur, and once again they are making their annual request for road closures, and this year also including their request to place the Gingerbread People on the light poles.

Specifically, they are requesting:

- Utilize the alley that runs behind the businesses from Burnside to North Almer for family activities and vendors on Friday evening December 6, 2024, from 3:00pm – 8:00pm.
- Temporary pause traffic on State Street/M-81 between Sherman Street down State Street to Trudeau Square Friday at 6:00pm (approximately <5 mins) for the Caro High School Choir, Band, and Fire Truck for Santa's arrival on Friday December 6, 2024.
- Close Almer Street between Frank Street and Gibbs Friday December 6, 2024, from 3pm – 9pm as well as use of the Almer Street City Parking lot next to Weaver Group Ins – for live animal/petting activity set up in the Weaver parking lot.
- Close Lincoln Street between State Street and Sheridan Street Friday December 6, 2024, from 8am to 9pm for possible use of vendor set up area and or family activities.
- Approval of placement of Gingerbread People on City light posts and at Trudeau Square.

This request is in line with the meeting the Gingerbread Festival had with Police Chief Newcomb and myself earlier this year, and was approved. Fire Chief Heckroth is also in approval of the closures.

Options for motions are:

1. Motion to approve the road closures for Gingerbread Festival as requested, and the placement of Gingerbread People on City Light poles as requested.
2. Postpone for further consideration and discussion.
3. Take no action.



October 31, 2024

City Council
City of Caro
317 South State Street
Caro, MI 48723

RE: Gingerbread Village 2024

Dear City/Council Members:

The Caro Chamber of Commerce Gingerbread Village committee has set the 2024 date of December 5, 2024, to December 7, 2024. We would like to request the following from the City of Caro:

- ✓ The Caro Chamber of Commerce is requesting to utilize the alley that runs behind the businesses from Burnside to North Almer for family activities and vendors on Friday evening December 6, 2024, from 3:00pm – 8:00pm.
- ✓ Temporary pause traffic on State Street/M-81 between Sherman Street down State Street to Trudeau Square Friday at 6:00pm (approximately <5 mins) for the Caro High School Choir, Band, and Fire Truck for Santa's arrival on Friday December 6, 2024.
- ✓ Close Almer Street between Frank Street and Gibbs Friday December 6, 2024 from 3pm – 9pm as well as use of the Almer Street City Parking lot next to Weaver Group Ins – for live animal/petting activity set up in the Weaver parking lot.
- ✓ Close Lincoln Street between State Street and Sheridan Street Friday December 6, 2024 from 8am to 9pm for possible use of vendor set up area and or family activities.
- ✓ Approval of placement of Gingerbread People on City light posts and at Trudeau Square.

1. Placement of (2) port-a-johns on Thursday December 5th to December 8, 2024, for the event on Thursday, Friday, and Saturday. Port-a-johns to be placed at the following locations: (1) in City parking lot behind Kretschky's Smokey BBQ next to dumpster; (1) in City parking lot on Almer Street, close to Weaver Group Insurance. We will obtain the port-a-johns from an outside source.
2. Use of sidewalks on State Street in front of Trudeau Square with adjacent street parking for December 6, 2024 from 3pm – 9pm (cones to be placed in street parking slots, blocked off for use during Santa's arrival).
3. Assistance from DPW with coordination of (3) picnic tables (stored at the old recycle center building) – location TBD; (5) garbage barrels (1) to be placed in Trudeau Square and one (1) on sidewalk in front of Trudeau Square and one (2) in city parking lot behind Trudeau Square and (1) in/on Almer Street City parking lot near Weaver Group Ins. Plastic bags for the garbage barrels brought to the Chamber office. Electrical outlets on light posts to be in working order.
4. Request for DPW to place applicable detour signage/festival in progress signs in approximate locations with sandbags to weigh the signs down.

5. The Chamber will meet with Caro Police Department officials prior to the event and provide names and cell phone numbers of Chamber Board members and committee members involved.
6. Requesting the cooperation of the DPW Superintendent and DPW staff to assist us with miscellaneous items.

If there are any questions, please call the Chamber office 673-5211.

Sincerely,

Caro Chamber of Commerce
Caro Chamber of Commerce
E: carochamber101@gmail.com
PH: 989.673.5211

CITY OF CARO

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CITY CLERK
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TO: City Manager/ City Council
FROM: Rita Papp – City Clerk
SUBJECT: Banner Request – Gingerbread Festival
DATE: November 18, 2024

Background:

City of Caro has a Banner Policy. Only non-profit organizations will be authorized to hang banners within the city. The fee to hang a banner is \$150.00 per banner and must be paid prior to the banner being hung. We have received a Banner Request from Gingerbread Festival. Their request is to have one banner hung.

Option 1

Motion to approve the Banner Request from Gingerbread Festival, November 25, 2024 – December 9, 2024.

Option 2

To deny the Banner Request.

Option 3

To postpone this matter for further discussion.

CITY OF CARO

Banner Policy

- Only non-profit organizations will be authorized to hang banners within the City.
- Banners shall be related to an activity, taking place within the City of Caro.
- Fees – Put up and take down charges (must be paid prior to the banner being hung)
1 Banner \$150.00
- City DPW Personnel will be responsible for arranging Banner placement.
- City Council must approve all requests for Banners.
- Banners shall be hung for a period not to exceed two weeks.
- Location of Banner will be determined by the City of Caro and shall be first come, first serve.
- No Banners will be stored by the City of Caro.
- Banners must be 24" to 28" wide and 25' long with wind vents (1/2 moon slit).
- All Banners will be dropped off not sooner than 48 hours prior to the event and picked up no later than 48 hours after the event at DPW, 741 Hooper St. Caro.
- The City reserves the right to refuse any banners that are unsightly, material is not durable or are deemed a safety hazard.

BANNER REQUEST

NAME Kim Stevenson PHONE 989-673-5211

ORGANIZATION Caro Chamber of Commerce

EVENT Gingerbread Village

DATE YOU WISH BANNERS TO BE PUT UP MON NOV 25, 2024

DATE YOU WISH BANNERS TO BE TAKEN DOWN MON Dec 9, 2024

Approved By: _____
City Council _____
By: City Clerk _____
Date _____

Payment Received by: _____
Date _____

Adopted by Council: 04-03-06 Revised 9-19-22

Policy # 06-002

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TO: City Council
FROM: Karen Snider – Mayor
SUBJECT: Mayor's Report
DATE: November 18, 2024

I attended Caro Rotary on November 4, 2024, and we were honored by the presence of Ashley Monchilov who shared a program on "Overcoming Fears". She also entertained us with an original song she wrote. She is expecting to cut her first album in the near future.

I had the pleasure of attending the Grand Opening and Ribbon Cutting for Hanby Bread Co. on November 9, 2024. They are located at 268 N. State Street. The building is owned by Damian Wasik and Mark Ransford who are renting the space to baker Charity Hanby. They have a variety of baked goods including doughnuts, sourdough bread, croissants, scones, muffins and cookies. Don't forget to try their specialty coffees.

The Caro Rotary Club members and President Mark Wolfe were proud to have a special Veterans' Day program on November 11, 2024. All club members who are veterans were recognized and honored for their service with a special meal and celebrated with a wonderful cake. Spouses and family members were also welcomed and thanked for their contributions. Members reached out to the spouses of veterans who were past members and are no longer with us and many stories were shared amongst all which left several in tears. The Veterans and spouses appreciated the acknowledgment and recognition. All those who serve or have served in the military were also thanked for the time and services they took part in on our behalf to preserve our great nation. A big thank you to Mark from the Tuscola County Veterans Administration who shared how our country provides services for those who have served.

The Planning Commission was canceled for November 11, 2024, due to lack of agenda items.

On November 13, 2024, I attended the ribbon cutting and first dollar presentation ceremony for Gugel Tech LLC. Paul Gugel and his staff are located at 660 N. State Street, Ste B. Paul and his team are a leading IT service provider, specializing in web development, digital marketing, phone systems, cyber security, networking, scans and much more.

DDA was canceled for November 13, 2024, because the chair was out of state. Will be rescheduled in near future.

Carol Ellsworth, a long time Rotarian and one of the first women in the club, passed away on October 28, 2024. Carol was a very active person in our community. Carol and husband Rex purchased a store that is known as Gambles Hardware. Carol was also present at most all events in downtown Caro and always first to lend a helping hand. A visitation was held for Carol on November 14 which I attended at Ransford's Funeral Home.

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MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, November 13, 2024
RE: City Manager's Report

Members of the Caro City Council,

The Gales of November have arrived here in Caro as the temperature has taken a definitive dive down as we march towards winter. Thanksgiving looms soon then the full sprint towards Christmas begins, then all of a sudden, we will find ourselves in 2025.

In addition to my usual meetings with staff, residents, commercial and industrial interests and Rotary attendance, I attended a ribbon cutting for Gugle-Tech, which is a new business which set up shop here in Caro. I am also happy to report steady progress in the development of the new Starbucks here in town. All plans have been approved, and the developer and I are working on a commitment to ensure the drive they plan to use will be properly maintained. They plan to be open in Summer 2025 and have already brought down the former People's State Bank Building.

MDOT has slightly revised their estimate for opening the Cass River Bridge on M-24 to be Wednesday, November 20, but they hope to be done sooner. If this holds true, we will have the bridge open before snow becomes a big concern and the residents on the "unofficial" detour route will no doubt be relieved for their traffic flow to return to normal.

I would like to commend the work of Clerk Rita Papp, Deputy Clerk Jana Brown, and the entire team which ran both the 9 days early voting at City Hall, and the election proper on November 5th. The operation went as smoothly as can be expected and we had our results counted and reported to the County the same night. Everyone involved in putting on an election is a vital part of this City and I want to personally ensure they receive the recognition they deserve.

Importantly, I have a few vacation days I have to burn off before the rollover of my 2 years in December, so I will be taking 5 working days in a row between Thursday, November 21 and Wednesday, November 27, which leads into the Thanksgiving holiday. Outside the annual trek to Macomb for Thanksgiving and maybe a trip to Home Depot I do not anticipate any travel which would necessitate naming an Acting Manager at this time. If that changes, I will notify Council and Staff via email.

Lastly, I would like to welcome our newest Council Member, Heidi Parker and congratulate our returning Mayor Karen Snider and Council Members Jill White, Doreen Oedy and Emily Campbell for winning their elections. I would also like to recognize our departing Council Member Pamela Iseler for her contributions to the City. As I said at the last meeting, being involved in public service is a noble calling, and anyone willing to put their hand up as a candidate and step forward to serve the City they live in should always be appreciated.

Go Lions!

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TO: City Council/City Manager
FROM: Rita Papp – City Clerk
SUBJECT: Clerk's Report
DATE: November 18, 2024

- The General Election, November 5, 2024 was completed. A big thank you to all my inspectors and Jana, their hard work doesn't go un-noticed. We had a successful error free day. Final Certification is forthcoming from the Tuscola County Canvassers.
- The City of Caro voter turnout was 2,137 voters with AV's and In Person. Approximately 68% voter turnout.
- Per Chapter VII, Section 7.6(b) of the City Charter, ample notice was given to the council by the clerk of the expiration of the City Managers contract via email on November 13, 2024.
- DDA Meeting was cancelled, November 13, 2024. Special Meeting TBD.
- Working on the 2025 Council/Borads meeting schedule.
- Attended Tuscola County Clerk's Association Meeting, November 14, 2024.